

Student Printing Changes in Weill Education Center Effective Tuesday, August 28, 2007

Policy

In an effort to provide students with better print access in the Weill Education Center, the Department of Academic Affairs have instituted a new printing account system effective August 28, 2007. As part of this new system we have added a new print management accounting server and have increased the quota from last year.

This new system will allow anyone with a WMC-NYP email account to print 150 pages per week (up 50 pages from previous year). **The week is determined by the first day that you start printing.** Any print credits that were not used during the prior week will not carry over to the next week.

Log-In Procedure:

- Each computer is equipped with a login box. In order to use your weekly print credits a student must enter their WMC email user name and password. For example:

User Name: xyz2001

Password: Cornell

This will allow you to access your 150 print credits for that week.

- Registration as “edguest” will allow you to use all Education Center computer functions **EXCEPT** printing. Guests do not receive printing privileges.
- You may manage your printing account by clicking on the “WCMC Print Queue” link found in the WCMC Resources folder on all stations. See online tutorials for details.
- When you are finished using the computer be sure to logout under the ‘Apple’ menu on the top left corner of the screen. If you do not logout the next computer user will have the ability to use your print credits.

Feedback

If you have questions or comments about the new student printing policy please email edcentersupport@med.cornell.edu. We value your input in our efforts to increase the services to our students in the Weill Education Center.